**1st Phase**

1. Multi School
2. Create Main Admin Login and Dashboard
3. Admin settings
4. Admin email
5. Mobile
6. Contact no
7. Address
8. Image
9. Register/edit and delete school
10. School name
11. Contact Person
12. Contact No
13. Email
14. Username
15. Password
16. Address
17. Pin code
18. State
19. City
20. Enable/disable School
21. Admin can disable enable school to login access
22. Assign Access to school (SEMI / FULL)
23. All School will have Different Database, so it will be easier to manage from admin
24. School Login
25. School Login will be according to school (in Login Page User will login from their email ID)
26. Username
27. Password
28. School Dashboard
29. Add/Edit delete Department of school
30. Name
31. Description
32. Image
33. Add/edit/delete Designation List
34. Title
35. Description
36. Image
37. Add/edit/delete Faculty /Employee According to Department

1) Employee Registration Form

a. **Official Info**

i. Fields

1. Staff ID

2. Faculty

3. Department

4. Role/Post Held

5. Designation

6. Cadre

7. Grade

8. Level

9. Highest Qualification

10. Area of study

11. Date of Employment

12. Type of Employment

b. **Basic Info**

i. Fields

1. First Name

2. Middle Name

3. Last Name

4. Sex

5. Date of Birth

6. Marital Status

7. No of Children

8. Religion

9. Nationality (Nigeria/Non- Nigeria)

10. State of Origin/Local Government of Origin/ Home Town

11. Blood Group

12. Genotype

c. **Residential/Permanent Home Address/Contact Details**

i. Fields

1. House No

2. Street Name

3. Country

4. State

5. City/Town

6. Phone No 1

7. Phone No 2

8. Email

d. **Next of Kin Details**

i. Fields

1. Name

2. Relationship

3. Phone No

4. Email

5. Address

e. **Academic Qualification(s) (With Add More option)**

i. Fields

1. School Name

2. School Category

3. Course of Study

4. Certificate Obtained

5. Programme Duration

6. Brief Description of work/Experience or Project Handled

f. **Work Experience(s) (With Add More option)**

i. Fields

1. Company / Institution Name

2. Work Duration

3. Department

4. Designation

5. Post Held

6. Grade

7. Level

g. **Payroll/Salary Details**

i. Fields

1. Bank Name

2. Account Name

3. Name on Account

4. BVN

5. TIN

6. ID Card Type (Driver's License| International Passport| Nationality ID Card| Voter's Card) /ID Card No/Upload ID Card

h. **Referee Info (Add More Options)- Reference Letters Upload Link and View**

i. Fields

1. Full Name

2. Occupation

3. Past Held

4. Address

5. Phone No

6. Email

ii. Resume (Browse)

iii. Appointment Letter (Browse)

iv. Other Documents (Browse)

1. Faculty enable/disable